

WHAT'S HAPPENING - NEWS UPDATE

Issue No. 9 - 17 August 2005

WHAT'S NEW

- Employment Opportunity (15 weeks full time) "Community Projects 2005"
- Extensive Training Opportunities at no cost to participants
- Back to Work: Bundaberg - services for parents and carers returning to work
- Transition to Work has places available

Community Projects 2005



(funding through the State Government *Breaking the Unemployment Cycle*)

"an opportunity to participate in 15 weeks full time employment"

- Commencing 5 September there are 12 places available in the project
- Outdoor projects will be carried out at Rosedale and Bundaberg
- Check your eligibility by calling IMPACT on 4153 4233

IMPACT WILL

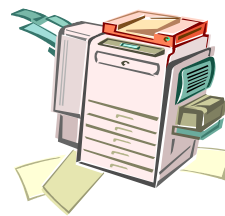
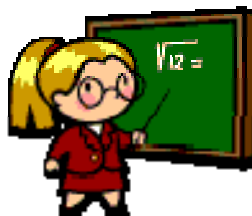
- Provide an opportunity to develop or refresh outdoor work skills
- Increase your networks by participating in a work team
- Provide an opportunity to obtain the Construction Industry Blue Card and a Working With Children Suitability Card
- Support and assist you with your job searching efforts
- Assist with transport
- Assist you in anyway that we can

Applications Close Tuesday 23rd August 2005

Selection Criteria and Position Description available at Reception

Phone: 4153 4233

Training Opportunities



1. TECHNOLOGY SURVIVAL SKILLS

A Dept of Public Works funded training initiative

- Introduction to computers
- Internet and email
- Internet banking

For anyone with a disability

2. Work Wise Ways (Hospitality, Retail & Community Services)

Administered under the *Breaking the Unemployment Cycle* initiative

- Introduction to computers
- Customer service
- Prepare & Serve Espresso Coffee
- Team work
- Money skills in the workplace

For job seekers who would benefit from extra literacy and numeracy assistance

3. Work Preparation: Government, Education & Community Services Sectors

Administered under the *Breaking the Unemployment Cycle* initiative

- Keyboarding & computer skills (word processing, internet & email)
- Senior First Aid
- Communicating with Children
- Working with people with a disability
- Work experience

For Aboriginal & Torres Strait Islander People and Australian South Sea Islanders

4. Back to Work: Bundaberg

Administered under the *Breaking the Unemployment Cycle* initiative

- Personalised one-to-one support
- Keyboarding & computer skills (word processing, internet & email)
- Senior First Aid
- Customer Service
- Prepare Serve Espresso Coffee
- Money skills in the workplace
- 30215QLD Course in General Safety Induction (Construction Industry)

For parents & carers preparing to return to work

5. Open Access Job Search Assistance & Information Technology Training

Administered under the *Breaking the Unemployment Cycle* initiative

- Personalised one-to-one support
- Introduction to computers
- Word processing

For anyone looking for work and not eligible for Job Network services

6. Reconnecting to the Workforce

Funded by the Australian Government and administered by the Queensland Government

- Personalised one-to-one support
- Keyboard skills
- Computer skills (word processing, spreadsheets, internet)

For mature aged job seekers (45 years+) and Parental job seekers

PHONE IMPACT ON 4153 4233

To check eligibility and register your interest in training

Back to Work: Bundaberg

Administered under the *Breaking the Unemployment Cycle Initiative*

IMPACT Make Your Mark has commenced a new service to provide assistance to parents and carers who are seeking a pathway into employment or further education.

Access to accredited vocational training (at no cost) combined with a range of customised assistance is available. Training will focus on helping participants develop a current skills base directly linked to the industry where they will be job searching.

The training will be delivered at IMPACT Make Your Mark premises at 106-108 Bargara Road, East Bundaberg. IMPACT's staff ensure that the training environment is supportive and relaxed so that learning is a fun and pleasurable experience.

Your training will depend on which skills you would like to develop and could cover:

- **business administration** - (first stage keyboarding, using telephone systems)
- **computing** (including introduction to computing, learning to search the internet and communicate via emails, word processing)
- **retail and hospitality skills** (customer service, espresso coffee making and money handling)
- **community services** - fundamentals of working with children or in aged care
- **Building General Safety Induction (Blue Card)**
- **Senior First Aid certificate**

This new service will ensure the job seeker is well equipped to compete for the available positions in the Bundaberg labour market and will provide the following assistance through one-on-one mentored support:

- **identify individual strengths and current skills that transfer into the workforce (such as organisational or caring skills) and areas of skills gaps, for example, lack of current work skills like computing, building safety induction card (blue card) or espresso coffee making**
- **ensure personalised help is available for job searching - resumes, letters, selection criteria, interviews, internet access, computers, fax, phone, photocopier etc**
- **develop connections and networks in the Bundaberg community**
- **provide wage subsidy assistance for employers**

Parents and carers preparing to return work or education (including people who have working partners) are eligible to access this service. A priority is given to people who are **NOT** receiving **Centrelink Services**. Parents and carers who are in receipt of Australian Government income support, but are **NOT** receiving assistance under the Job Network or Transition to Work Program are also eligible.

If you would like to check your eligibility and find out more about how we can help you access work or training phone Melissa at IMPACT on 4153 4233 for an appointment.

Transition to Work

Providing a range of individual and flexible assistance to help parents, carers or mature age people over 50 years who are looking for paid employment or planning to join or re-join the workforce and have been out of the workforce for two or more consecutive years.

THERE ARE CURRENTLY VACANCIES IN THIS PROGRAM

Eligibility Criteria applies
PHONE RHONDA on 4153 4233 for further information

To unsubscribe to this newsletter please email: jheard@impactinc.org.au

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BUNDABERG	BUNDABERG QLD 4670	Email: mail@impactinc.org.au
		Website: www.impactinc.org.au

MISSION STATEMENT

IMPACT Make Your Mark provides employment and learning opportunities for disadvantaged people in the community.

VISION

To be a Bundaberg based not for profit organisation providing employment and learning opportunities for the community, in particular disadvantaged and unemployed persons, including People with a Disability by providing:

- Quality training in a supportive environment
- Innovative and dynamic responses to our client needs
- Assisting clients to overcome barriers to learning and employment
- Supported employment opportunities for clients with a disability