

IMPACT Make Your Mark

NEWSLETTER



Issue No. 39
August 2008

IMPACT welcomed members of the Bundaberg & District Chamber of Commerce to visit our premises and talk about our services through their Networking @ Night initiative this month.

We really appreciated the opportunity to showcase our services and network with members of the business community and other employment service providers. Bundaberg has a strong community network which has a flow-on effect helping community agencies link their clients into employment, training and community service opportunities.

Thank you for your support.

Judi Heard
Business Development Manager



HIGHLIGHTS

- 'The Closet' officially opens
- Mental Health Carers Support Service – KIDZ CLUB IS HERE
- Welcome to new staff at IMPACT
- IMPACT Centre for Learning – Reception Skills Course NOW recruiting

SPOTLIGHT ON.....

Queensland Training Awards

☺ SPOTLIGHT ON.....



QUEENSLAND TRAINING AWARDS 2008

Brittany receiving her Award as the Wide Bay Sunshine Coast regional finalist in Queensland Training Awards category "Trainee of the Year"

On 17 June 2008, Brittany Duncan was announced as a **Wide Bay Sunshine Coast regional finalist** in this years **Queensland Training Awards**. The Awards recognise and reward the outstanding achievements of individuals and organisations within the vocational education and training sector who strive for excellence, best practice and innovation.

Brittany was nominated in the category of '**Trainee of the Year**' after successfully completing a Certificate III in Business Administration with **Microair Avionics**. After an intensive selection process, she was one of three finalists shortlisted from approximately 500 applications from around the region.

"During the eight months I spent completing my Traineeship with IMPACT Make Your Mark, I realised that there are so many career opportunities available without having to spend at least four years studying at University. IMPACT and my trainer Melissa Findlay, provided me with the opportunity to further my knowledge in both business and the everyday workforce."

Brittany is now working at Microair as an Administration Officer and studying a Diploma in Justice Administration. Her career ambition is to join the police force.

CONGRATULATIONS BRITTANY

IMPACT delivers the accredited training component of Traineeships in the areas of: Business Administration, **Front Line Management**, Information Technology, **Retail**, Hospitality

Employers wanting more information on Traineeships can talk to Rick on 4153 4233

 **The Closet – an opportunity for IMPACT’s job seekers to “gear up” to start work....**

Job seekers finding it hard to afford appropriate clothing for interviews and to start work will be able to access free employment start-up clothing and accessories with the opening of 'The Closet'.

IMPACT established 'The Closet' to help job seekers who are about to commence work or re-enter the workforce after long breaks with appropriate work wear.

'The Closet' has been set up as a functioning retail outlet "selling" male and female apparel. While no money will change hands, 'The Closet' will give our retail trainees an opportunity to gain real life experiences in stock control, display and customer service through the operation of this service.

All clothes and accessories donated will be supplied free of charge to clients to assist them in their quest for work.

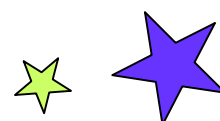
IMPACT staff generously donated a variety of clothes, shoes and accessories to 'The Closet', but we still need more to keep the outlet fresh with new stock. Any Donations to our project will ensure our job seekers are confident in their presentation as they move into the "world of work".

**TO MAKE A DONATION
Contact Melissa on 4153 4233**



 **Mental Health Carers Support Service – latest news – KIDZ CLUB IS HERE**

KIDZ CLUB



Kidz Club is a FREE 8 week program for children aged 5-12 years living with a parent, friend or relative who is experiencing mental health issues or has a diagnosed mental illness.

The program is designed to support children while learning about the illness or mental health issue they have to live with; in a safe, non-judgmental environment with a focus on fun and creativity.

The small group setting gives the children an opportunity to meet and make friends with other children living in similar situations and allows them to build great friendship and support networks.

The program also offers booster sessions in the school holidays.

IMPACT is the only authorised facilitator of this program in the Wide Bay/Burnett Region

Want to access this great program??
Drop into IMPACT Make Your Mark,
106-108 Bargara Road, Bundaberg

Or contact:

Janelle Josey 4153 4233
 1800 179 233
 0488 699 338

Bob Broom 4153 4233
 1800 179233
 0488 699 336

The Mental Health Carers Support Service Project is funded by the Australian Government under the Mental Health Community Based Program



Janine Mewburn

PSP has a new staff member! Janine recently moved to Bundaberg after residing in the top end of the N.T. for 20 years. Janine's most recent role was that of DEET (Department of Education, Employment & Training) Training Coordinator for the West Arnhem region where she assisted remote Indigenous people overcome barriers to employment and participate in training.

Michael McGaw

Michael is a new addition to the Employment Services Team. This position sees Michael interviewing clients from IMPACT programs for suitable job openings. He assesses their skills, and their career path. He will also help identify job vacancies for IMPACT clients. He has extensive customer service skills and has worked in Local Government for 11 years as an Administrator.



Kay Wust

Working on a small crop farm, Kay had very little experience in administration – until she completed a course through IMPACT. Gaining administration skills has enabled Kay to find employment with IMPACT as a trainee which has helped her move out the small crop industry. Kay will be completing a Certificate III in Business Administration in the Training Section.



Terry Wilcox

Terry will be working closely with 15 Work for the Dole participants renovating a house for the Aboriginal Housing Corporation in Childers for the next 6 months. He has 34 years experience in the building trade which includes business management – this means he is very organised and an excellent mentor for our job seekers.



Gale Keith

Before joining IMPACT, Gale worked for JobFind in Bundaberg as a Job Search Trainer. Gale helped clients create resumes and prepare for work as well as assisting many job seekers to find suitable employment. Gale has also worked as a Personal Assistant in a number of local businesses.





Shelly Davie at work at Carinbundi (Burnett Respite Centre)

After a prolonged period of unemployment, Shelly considered her options and decided that undertaking training for a new and exciting career path may be the solution to her current situation.

She was advised about a variety of courses being delivered at IMPACT and decided to undertake training in 'Reception Skills' in the hope of obtaining employment or a traineeship.

During the 6 week course, she developed many essential skills that are needed in an office environment. For example:

- ✦ typing skills,
- ✦ process simple word documents,
- ✦ create customer relationships,
- ✦ communicate in the workplace,
- ✦ create and use spreadsheets,

After completing the course, she was still supported in her quest for work.

Barbara Chapman, a Job Placement Officer, identified a vacancy, interviewed and assessed Shelly's work abilities and skills on behalf of Burnett Respite Centre, forwarded her resume, plus notes from the interview.

Shelly was successful in gaining the position and then commenced the traineeship for a Certificate III in Business Administration with Burnett Respite Centre on the 21/07/08.

She will be completing her 'off-the-job' training with IMPACT Make Your Mark User Choice Traineeship Program.

Almost a month down the track, Shelly is still enjoying working with Burnett Respite Centre as a Business Administration trainee.

Free Accredited Training Opportunities in Reception Skills!

Units from the Certificate I in Business & Certificate II in Business :

- Develop keyboard skills
- Produce simple word processed documents
- Create and use simple spreadsheets
- Create customer relationships
- Communicate in the workplace
- Organise and complete daily work activities

Start: Tuesday 02 September 2008

Finish: Friday 10 October 2008

Course Dates/Times:

Tuesday – Thursday 8.30 -4.00

Friday 8.30 – 12.30

**Includes assisted Job Search
until January 2009**

WANT TO KNOW MORE????

Check eligibility and book your place

Phone Gale

on 4153 4233 or 1800 179 233

Australian Apprenticeships Access Program is an Australian Government Initiative

Location
106-108 Bargarua Road
Bundaberg

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PO Box 694
Bundaberg Qld 4670

Phone

(07) 4153 4233

E-mail: mail@impact.org.au

Website: www.impact.org.au

Fax: (07) 4153 1181

MISSION STATEMENT

IMPACT Make Your Mark provides support, employment and learning opportunities for disadvantaged people in the community

VISION

To be a Bundaberg based not for profit organisation providing support, employment and learning opportunities for the Bundaberg & District community, for the benefit of disadvantaged, unemployed persons and people with a disability by providing:

- Innovative and dynamic responses to our clients' needs
- Assisting clients to overcome barriers to learning and employment
- Supported employment opportunities for clients with a disability
- Quality training in a supportive environment

More about our Programs & Services at www.impact.org.au

To unsubscribe to this newsletter email: mail@impact.org.au or phone (07) 4153 4233